



COVENANT  
THEOLOGICAL SEMINARY

COVENANT SEMINARY COVID-19 FAQ  
FOR FACULTY AND STAFF

*Revised Fall 2021*

**1. What are the symptoms of COVID-19?**

- People with COVID-19 have had a wide range of symptoms reported – ranging from mild symptoms to severe illness. Symptoms may appear 2-14 days after exposure to the virus. Anyone can have mild to severe symptoms. People with these symptoms may have COVID-19:
  - o Fever or chills
  - o Cough
  - o Shortness of breath or difficulty breathing
  - o Fatigue
  - o Muscle or body aches
  - o Headache
  - o New loss of taste or smell
  - o Sore throat
  - o Congestion or runny nose
  - o Nausea or vomiting
  - o Diarrhea

**2. What should I do if I develop symptoms of COVID-19?**

- DO NOT COME TO CAMPUS.
- IF YOU ARE ALREADY ON CAMPUS, RETURN HOME IMMEDIATELY.
- FILL OUT THIS FORM: <https://tinyurl.com/student-resident-covid>
- Contact your healthcare provider for additional guidance.

- Quarantine until you receive further instructions from the COVID Response Coordinator.

### 3. What does it mean to be “fully vaccinated?”

- According to the CDC, “people are considered fully vaccinated for COVID-19  $\geq 2$  weeks after they have received the second dose in a 2-dose series (Pfizer-BioNTech or Moderna), or  $\geq 2$  weeks after they have received a single-dose vaccine (Johnson and Johnson [J&J]/Janssen). Individuals who received COVID-19 vaccines authorized for emergency use by the World Health Organization (e.g. AstraZeneca/Oxford) are also considered to be fully vaccinated for COVID-19  $\geq 2$  weeks after they have received the second dose.
- Unvaccinated people refers to individuals of all ages, including children, that have not completed a vaccination series and waited the required time to reach full immunity

### 4. I was in close contact with someone who is symptomatic or tested positive for COVID-19, what should I do?

- For COVID-19, a close contact is anyone who was within 6 feet of an infected person for a total of 15 minutes or more over a 24-hour period (for example, three individual 5-minute exposures for a total of 15 minutes).
- If you are unvaccinated or not fully vaccinated
  - DO NOT COME TO CAMPUS.
  - IF YOU ARE ALREADY ON CAMPUS, RETURN HOME IMMEDIATELY.
  - FILL OUT THIS FORM: <https://tinyurl.com/student-resident-covid>
  - Contact your healthcare provider for additional guidance.
  - Quarantine until you receive further instructions from the COVID Response Coordinator.
- If you are fully vaccinated:
  - FILL OUT THIS FORM: <https://tinyurl.com/student-resident-covid>
  - In keeping with CDC guidance, you are required to be tested 3-5 days after exposure, and to wear a mask in public indoor settings for 14 days or until you receive a negative test result.
  - If any symptoms develop, quarantine, contact the Covid Response Coordinator and your health care provider.

## 5. I tested positive for COVID-19, what now?

- SELF-ISOLATE.
- FILL OUT THIS FORM: <https://tinyurl.com/student-resident-covid>
- DO NOT RETURN TO CAMPUS UNTIL:
  - 10 days have passed since the onset of the symptoms AND at least 24 hours have passed since the last fever without the use of fever medications AND symptoms have improved and you have been cleared by the Covid Response Coordinator.

## 6. Do I need to wear a face covering on the CTS campus? What if I'm outdoors, not indoors?

- In accordance with CDC guidance for areas with substantial or high transmission, face coverings are required to be properly worn by all individuals ages 5 and older while in indoor and enclosed public buildings and spaces. This requirement applies regardless of vaccination status. You do not have to wear a facemask if you are alone in your office or while having lunch at your desk.
- While teaching, fully vaccinated professors may remove face coverings provided that they maintain six feet of distance at all times during the lecture. Face coverings are required before and after lectures as students often come within six feet to ask questions.
- During chapel, the lead singer and any speakers may also unmask while singing and/or speaking.
- If outdoors, a face covering is not required though six feet of distance needs to be maintained at all times.

## 7. Will professors and staff hold in person office hours and meetings?

- Professors and staff who are fully vaccinated may hold office hours in person (professors and staff who are not will hold office hours outside or virtually). However, 6 feet of social distancing should be maintained regardless of vaccination status and face coverings must be worn.
- Neither professors nor staff are required to hold meetings in their office if they are not comfortable doing so. Where in person meetings would be better, faculty and staff are encouraged to try and hold meetings where social distancing is more easily done, such as outdoors or in conference rooms or classrooms.

**8. Will classroom seating be arranged to accommodate social distancing?**

- Classrooms will utilize a hybrid of standard classroom seating and socially distant seating options. Those who are unvaccinated or not fully vaccinated are required to use the socially distant seating option. Those who are fully vaccinated may use either the standard seating or socially distant seating.
- PLEASE DO NOT REARRANGE THE SEATING IN THE CLASSROOMS.

**9. Are there any limitations on how long I may be in my office or work area?**

- No. Faculty and staff may use their offices and work areas for a full work day.

**10. Will on campus events like ministry lunches, covenant groups and chapel still take place?**

- Yes. When these events take place indoors, the protocols described above will need to be followed. If an event can take place outdoors (such as covenant groups in September and October), that is encouraged.

**11. I am planning a special event. What should I do?**

- Generally speaking, any special events simply need to stay within the guidelines identified above. If you have questions about exceptions for the sake of any event, please reach out to Karen Choi ([Karen.choi@covenantseminary.edu](mailto:Karen.choi@covenantseminary.edu)), who will be able to bring your request to the Covid Task Force.

**12. If I am quarantined, does that come out of my sick time or may I use flex time?**

- For those quarantined, sick time will be used for any hours the employee cannot work because of illness. If you are quarantined but not sick and able to work, you may use flex time even if that exceeds your regular flex hours.

**13. If my child is quarantined, may I use flex time?**

- If your child is quarantined, you may use flex time even if that exceeds your regular flex hours.

**14. What guidelines are there for small common spaces (copy rooms, kitchenettes, etc.)?**

- To maintain social distancing, use small common spaces in turn as much as possible.