



Admission Application Checklist

Thank you for your interest in Covenant Theological Seminary! We are eager to serve you throughout the application process. If you have any questions, please contact the Admissions Office at **1.800.264.8064**. We look forward to receiving your call.

Required Application Materials

Prospective students desiring admission to Covenant Theological Seminary's main campus or distance education programs must file a formal application with the Admissions Office. The following credentials must be submitted:

- Completed Application Form.** A **completed and signed application** must be submitted to Covenant Theological Seminary's Admissions Office at 12330 Conway Road, Saint Louis, Missouri, 63141-8697. You may also apply online or download application materials from our Web site at **www.covenantseminary.edu**.
- Transcripts.** Official transcripts from **all undergraduate and graduate institutions attended** must be requested by the applicant, usually in writing, and sent directly to Covenant Seminary. *No transcripts are required for students desiring to audit classes.*
- References.** Covenant Seminary requires **references from your pastor and a number of others**, depending on degree program. Please distribute the enclosed reference forms and see that they are returned directly to the Admissions Office. We suggest that an addressed, stamped envelope be distributed with each form to ensure timely return of the references to our office. Reference forms are also available for download from our Web site at **www.covenantseminary.edu**. *References submitted by a family member or close relative will not be accepted.*
- Personal Essay.** **All applicants, except Doctor of Ministry (DMin),** must submit a **three- to five-page essay** that includes the following:
 1. An **overview of your life story**, including relationships with your parents, siblings, and spouse; when and how you became a Christian; and any other events and/or people that have significantly influenced you to be the person that you are today.
 2. Your **experience in ministry**, such as teaching, evangelism, discipling, preaching, counseling, and group leadership.

3. Your **reasons for pursuing theological training**, including:
 - a) Your **vision** for and **call** to ministry.
 - b) Your sense of how you will **benefit from** and **use your seminary training** in support of local church ministry.
 - c) Your **plan** regarding God's provision for your **financial needs** during your studies at Covenant Theological Seminary.

Master of Arts in Counseling (MAC) applicants *only*, please submit an *additional* one to two pages stating:

- a) Your **reasons for pursuing the Master of Arts in Counseling** degree.
- b) Your own **counseling experience**, either counseling others or being counseled yourself, or both.
- c) Your present **view of the relationship between theology and psychology**.

Doctor of Ministry (DMin) applicants, please submit the following:

1. A brief **overview of your life story**, including the people and/or events that have shaped you into the person you are today.
 2. Your **reasons for pursuing the Doctor of Ministry** program.
 3. The **fields in which you desire to specialize**, such as homiletics; counseling; church planting; church growth and renewal; Christianity and contemporary culture; or worship. *The DMin may be completed without a specific concentration.*
 4. A brief **resume of your pastoral experience**, including dates of service. Indicate any other professional experience you have had as a full-time or part-time Christian worker. *Please do not include Sunday school teaching.*
- Spouse/Fiancé Statement (if applicable).** Since ministry involves the entire family, please **ask your spouse or fiancé to submit a short one- or two-page essay** that includes your spouse's testimony and thoughts regarding your pursuit of seminary training. *Spouses of current students need not submit this essay.*
- Photograph.** We would appreciate it if you would send **a recent photograph or snapshot of yourself** with your application. This helps us get to know you and your family better as we work through the application process.
- Application Fee.** An **application fee must accompany your application**: \$50 for credit programs; \$30 for audit only. *Spouses of full-time students need not send an application fee.*

□ **Special Admissions Examinations.**

1. Out of concern for applicants from non-English-speaking countries, Covenant Seminary requires all prospective students for whom English is not their first language to take the **Test of English as a Foreign Language (TOEFL)**.

Applicants must submit results from the Internet-based (IBT) TOEFL exam, with minimum scores of 21 on the written component, 24 on the speaking component, 20 on the reading component, and 19 on the listening component. The minimum cumulative score is 84. Though there are two other forms of the TOEFL (paper and computer), **Internet-based results are the only TOEFL results we will accept.**

Students identified by the faculty as having weak English skills will be required to take additional courses in written and spoken English until their skills are judged to be adequate.

For further information on the Test of English as a Foreign Language and times and places of test administration, visit the TOEFL Web site at **www.ets.org/toefl** or write to: TOEFL Services, P.O. Box 6151, Princeton, NJ 08541. Covenant Theological Seminary's institutional code number for the TOEFL is 6141.

2. The Director of Admissions reserves the right to require an applicant to take the **Graduate Records Exam (GRE)**. Although not normally required, the GRE may be required of students with deficiencies in prior academic work, or of students from institutions which are not accredited by a nationally recognized agency.

- **Interview.** A **personal interview by the Director of Admissions or a faculty member** is normally required for all degree programs. Please contact the Admissions Office to make the necessary arrangements.

Online Application Option

Please consider applying to Covenant Seminary online at www.covenantseminary.edu. The process is simple, saves you time, and allows us to begin processing your application immediately. If you have any questions, feel free to contact the Admissions Office at **1.800.264.8064**.



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The Seminary of the Presbyterian Church in America

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